

HOOVER HIGH SCHOOL
ATHLETIC FACILITIES UPGRADE PROJECT

Appendix D3

Stadium Event Plan

Prepared by Hoover High School

2013

Security Plan

The written Security Plan will be available for review and will be located in the Hoover Main Office as well as in the ticket booth of the stadium. Components of the security plan are addressed in this outline: Supervision, crowd control, traffic, parking, noise, and litter.

Even with these measures in place, it should be noted that Hoover High School and the San Diego Unified School District have no jurisdiction beyond the school boundaries in enforcing parking or any other unlawful acts on public streets. Hoover High School will do its best, within its authority to prevent and discourage such events from happening.

Supervision Plan

Administrative Personnel Support

High Profile Games (i.e. Football games with expected attendance over 1000)

1. All administrators will be on duty
2. Each administrator will be assigned a specific area or function
3. Each administrator will be equipped with a radio

Regular Attendance Games (i.e. Games or events with attendance under 1000)

1. Minimum of 2 administrators will be on duty
2. Each administrator will be assigned a specific area or function
3. Each administrator will be equipped with a radio
4. A radio will be provided to the visiting team administrator

Staff Support

Campus Security

1. Radio and Flashlight will be carried
2. Specific area of duty will be assigned
3. Additional Security will be hired for high profile games

Certificated and Classified Staff

1. Staff will be assigned to each ticket window and entry gate
2. Staff will be assigned to general supervision in the stands
3. A radio will be available at the ticket gate
4. A radio will be placed in the press box

Medical Personnel

1. Athletic Trainer/ Medical Personnel will be on the field
2. CPR and First Aid will be initiated by staff or admin
3. Administration will summon Athletic Trainer/ Medical Personnel as needed

Event Maintenance Plan

Pre Game

1. Custodial will secure and place ample trash receptacles
2. Custodial and Athletic Director will coordinate regarding specific event needs
3. Custodial/Security will secure surrounding gates for campus security and crowd control for entry into stadium

During Game

1. Custodial will empty trash and perform other custodial duties as needed:
 - Restrooms
 - Concessions
 - Stands
 - Campus Perimeter

Post-Game/ Clean- Up

1. Fans will be directed to exit towards El Cajon Blvd by security and staff
2. Field will be cleaned by assigned member of the Football Coaching Staff
3. Lights will be turned off by 10pm

Night Athletic Event: Custodial will lock and/or turnoff

- Concession Stand
- Restrooms
- Gates to Stadium

Morning Following Athletic Event

1. Custodial and Athletic Director will secure student volunteers/clubs to:
 - Clean Bleachers
 - Clean perimeter of the stadium along Highland and Monroe Ave
 - Empty Trash
 - Clean Concession Stands
 - Clean Restrooms
 - Clean Parking Lot

Parking Plan

Parking

- Fans will be encouraged to park in the Hoover Parking Lots
 1. Front Lot
 2. 200 Building Lot
 3. Chamonne Alley Lot
 4. Outdoor Courts located off the Norwood cul-de-sac
- Staff working or attending night games will be encouraged to park on campus in the front quad and along the stadium alley to open up parking spaces for fans
- Any overflow parking will be directed to the outfield of the baseball field
- Double Gate on Highland Avenue by the Armory will be locked 1.5 hours before the start of the event to discourage fans from parking on Highland and Monroe Ave. Fans who do decide to park on those streets will be forced to walk to the front of the school to gain access to the stadium.

Pedestrians

- Hoover Students and Fans will be encouraged to walk or bike to night games

Post Game

Vacating Stadium at End of Game

- Staff and administration will facilitate timely exit of all attendees
- Staff supervision will assist in emptying campus and securing campus gates
- Fans will be directed by security and staff to exit the stadium and school by walking down the “Goodall Walk of Champions” towards the front of the school and out to El Cajon Blvd
- Cars will be directed by security and staff towards El Cajon Blvd

Emergency Preparedness Plan

Evacuation Plan

- Announcement at each game will state emergency exit routes
- Evacuation routes will be posted at dedicated field sites
- Staff will provide guidance at each exit point
- Staff will assist in crowd control

Emergency Lights

- All staff on duty will have access to flashlights
- Administration will consult with on-duty SDUSD/SDPD Police for support

Medical or Other Emergency

- Access roads will be kept clear
- Signage will identify emergency entrance/exit
- Staff will guide emergency vehicles
- Athletic trainer will be on site, assisted by trained staff as needed
- Staff will assist with crowd control

Communication

- Bull horns will be located in the concession stand and press box
- Most staff on duty will have radios
- Administration will have access to cell phones

Law Enforcement

- SDUSD Police will be at all Night Games

Custodial/Groundskeeper

- Custodian/groundskeeper will be assigned to every home night game/event
- Custodian/groundskeeper will be on radio
- Each will be assigned specific duties
- Trash will be emptied regularly during each game as needed
- Concessions and maintenance of facilities will be supported during each game as needed
- Game/Event set-up will take place prior to the event